



## **Job Description – Product Manager**

### **CostQuest Associates (CQA)**

#### **Who We Are & What We Do**

CostQuest Associates (CQA) is an industry-leading broadband consulting firm providing broadband planning, government advisory, valuation, and appraisal services, and developing geospatial data products for the broadband industry. With a wealth of expertise on hand, CostQuest has experts who specialize in broadband economics, cost analysis, network modeling, valuations, appraisals, regulation, service mapping, geospatial data science, and more. Our mission is to provide broadband service providers, policy makers, and regulators with the confidence and assurance to make effective broadband and utilities decisions.

CostQuest is a fast-growing and small company with a large profile in the telecommunications/broadband industry. You can find us in the arena with industry giants and regulators alike. We pride ourselves in punching “above our weight” and are in constant pursuit of new challenges to expand our competencies.

CostQuest is well known and respected for our deep analytical approach and unique applications and models. The love of the challenge and commitment to precision makes us who we are. We work to get it right.

Headquartered in Cincinnati, Ohio, CostQuest has grown to have a team in Seattle, Washington, presence in Washington D.C., and a network of experts across the United States.

#### **Who We Serve**

Clients such as the Federal Communications and U.S. Department of Commerce have relied on CostQuest’s expertise to inform policy and regulations. AT&T, Verizon, Comcast, and other providers of broadband services use CostQuest for valuation and appraisal services to support tax purposes.

#### **Who You are – Job Description**

CostQuest is looking for a Product Manager to support the maturation and growth of a data products business. Selected candidate will interface with senior management, external vendors, market partners and development team to achieve organizational development and delivery goals.

Working with the business development team and the product development teams, the Product Manager will support product priorities, develop product plans, and implement upon senior level approval. Working as an interface with development and marketing, the product manager will establish release, update and product



introduction timeframes and plans. The Product Manager will negotiate with vendors and maintain contract-lifecycle relationships.

**Position Requirements & Experience:**

- 3-years of team or project leadership experience
- 3-years product management or equivalent experience
- 5-years experience in fields of business analysis, economics, finance, accounting and/or information technology

**Education:**

BA/BS or equivalent required, PMP certification preferred.

**Skills:**

- Familiarity with development of software or complex analytical products
- Strong organizational skills with keen attention to detail
- Positive, encouraging and employee focused, capable of leading and providing support in fast paced, resource constrained development cycles
- Capable of multi-tasking among competing projects and priorities
- Solid understanding of core project management concepts (eg. SDLC, PMBOK, Agile)
- Experience with project management tools such as Smartsheet, JIRA and Microsoft Team
- Excellent client-facing and internal communication skills
- Excellent written and verbal communication skills
- Familiarity with marketing and structuring product offerings to clients
- Strong working knowledge of Microsoft Office

**Location:**

Cincinnati, OH or Seattle, WA

**Other Requirements:**

- 10% - Occasional travel to locations such as Washington, D.C., Seattle, Cincinnati and elsewhere.
- Must be vaccinated for COVID-19

**Compensation:**

- Competitive Salary and Benefits
- Health, Dental, and Vision coverage
- 401 (k) – 4% company match
- Tuition assistance